Train the Trainer Workshop

Organization Activity Worksheet

**Assigned Organization** is: **Employee Position** is:

1. **Instructional Design Model** chosen based on assumed expertise, resources, and related constraints:
2. **Two** **Needs Analysis** questions:

|  |
| --- |
| Needs Analysis Question One |
| Needs Analysis Question Two |

1. **Two Learning Outcomes** (using Blooms, the SMART criteria, and linking it to the needs identified):

|  |  |
| --- | --- |
| Learning Outcome One |  Linkage to Need |
| Learning Outcome Two |  Linkage to Need |

1. **Activity-Based Learning** to be used for this training (describe) and rationale for choice:

|  |  |
| --- | --- |
| Question | Response |
| What delivery mode(s) would you use? |  |
| What is your rationale for your choice? |  |
| What instructions do you need to give the instructor? |  |
| What do the learners need to have or know? |  |
| How do you account for the different learning styles and preferences? |  |
| What level(s) of Bloom’s does it represent? |  |

1. **Multimedia** to be used in this training and rationale for choice:
2. **Two Assessment** questions and which Bloom’s Cognitive Level(s) they represent:

|  |  |
| --- | --- |
| Assessment Question One | Bloom’s Cognitive Level |
| Assessment Question Two | Bloom’s Cognitive Level |

1. **Three Program Evaluation** questions which Kirkpatrick’s Level(s) they represent:

|  |  |
| --- | --- |
| Program Evaluation Item One | Kirkpatrick’s Level |
| Program Evaluation Item Two | Kirkpatrick’s Level |