

IACET Council Teleconference

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February 2, 2017 3:00 pm ET

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AGENDA

Roll Call

Agenda

Review and approve 1/9/17 Minutes

Status of Responses from Commissioners and Board Members (New due date: Feb 10)

Review the Council's DRAFT 2018 Standard as of 01.2017

Review Sub-committee assignments/plans/goals for each Guidance category

March 11 Council Meeting at Dulles

Next meeting

Adjourn

The meeting was called to order at 3:01 pm ET.

ROLL CALL

Attendees: Stuart Karasik, Carol Martsof, Lonny Wright, Natalie Schwab, Nancy Riebling; Vicki Moeller; Denise Haas (3:10) Barb Riley (observer/non-voting)

Absent: Michelle Kruse, Lynne Ivey; Denise Haas, Sumi Sankaran-Deal, Tara Orlowski, Linda Yesh-McMaster

Note: Jaqueline Bassett resigned from the Council effective immediately due to time constraints for her participation

Staff: Tracey Naughton

MINUTES

Review and Approval of Minutes

Motion: Lonny Wright moved to approve the 01.09.17 minutes

Seconded by Vicki Moeller

Motion passed: 8-0-0

ACTION ITEMS for March Meeting:

1. Staff to send email and link to Doodle Poll for Taskforce meetings.
2. Council members to send March 11 travel itineraries to staff.

STATUS OF RESPONSES FROM COMMISSIONERS AND BOARD MEMBERS

Very few comments have been submitted, so the Council Chair extended the deadline to February 10, and directed staff to send a new email out with the link to the Survey Monkey reiterating the request. Also, the Chair will send an email to the Chairman of the Board and the Commission Chair requesting their support of encouraging the Directors and Commissioners to reply.

REVIEW THE COUNCIL'S DRAFT 2018 STANDARD AS OF 01.2017

The Chair asked each member to express their thoughts on the 2018 Draft Standard as it stands at this date:

Nancy suggested that the Council may want to add more substance to Categories 3 and 4 since these are critical. Needs Analysis and Learning Outcomes; adult learners link outcomes to goals.

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Denise responded that she thought this would be addressed as part of Guidance. Stuart explained that is correct, but we need to make a list for what to address in Guidance.

Denise feels the Draft 2018 is reasonable; the 2007 Standard was overblown and difficult to comprehend which resulted in multiple calls to IACET when doing her application. The 2018 Draft is better organized and less redundant. It will be helpful to hear Commissioner and Board thoughts on the Draft.

Vicki: the 2018 Draft is good, but the Taskforce teams will help refine what the Council is recommending, as well as refining the Resources and Guidance so the Draft is defensible.

Lonny: from a newcomer perspective that the 2018 Draft has simplified the Standard; however, we need Commissioner feedback to validate that we are on the mark. It's very lean so we do need to put more work into refining the Draft.

Carol: the 2018 Draft is a more streamlined Standard and the processes will be refined.

Natalie: the document has good structure to it. Additional brainstorming is needed to ensure we haven't missed anything. Step back, research and look at it again.

Barb: agree with all the above –good launch pad for the March meeting.

Stuart: Category 1: we need a 1a to break out Organization, policies, etc. mixed topics).

Tara: on behalf of Tara, Stuart said the Tara feels the 2018 Draft needs some grammatical work that she would be willing to do if the Chair directs.

Joe: on behalf of Joe McClary, Stuart said that Joe sent him his comments in an email. Staff will enter those comments into the comments review document.

REVIEW SUB-COMMITTEE (TASKFORCE) ASSIGNMENTS/PLANS/GOALS FOR EACH GUIDANCE CATEGORY

Staff reported that the results of task force sign ups have been compiled. The Chair directed staff to send out an email with the task force rosters along with a link to a Doodle Poll for meetings dates before the March meeting.

MARCH 11 COUNCIL MEETING AT DULLES

The Chair went over the purpose and goal of the meeting. Tracey explained the reimbursement policy and also asked everyone to send their itineraries to her for confirming hotel reservations and to try to coordinate the shuttle service.

NEXT MEETING

The next meeting will be the meetings of the task forces before March 11, if possible depending on the Doodle Poll results.

The meeting adjourned at 4:03 pm ET.